

# TOWN OF SOUTHAMPTON

**Southampton Town Hall**  
116 HAMPTON ROAD  
SOUTHAMPTON, NY 11968

**Phone:** (631) 287-5740  
**Fax:** (631) 283-5606



## OFFICE OF TOWN CLERK SUNDY A. SCHERMAYER

**Town Clerk Annex**  
25 PONQUOGUE AVENUE  
HAMPTON BAYS, NY 11946

**Phone:** (631) 723-2712  
**Fax:** (631) 723-3080

[www.southamptontownny.gov](http://www.southamptontownny.gov)

Dear Long Term Permit Holder:

Enclosed please find the renewal application for the 2018 Town of Southampton Long Term Parking Permit. This permit is only valid at the Bridgehampton Train Station and the lot behind the Candy Kitchen in the designated spaces.

Parking behind Candy Kitchen:	maximum of 5 days, year round
Parking at Bridgehampton RR Station:	maximum of 14 days, Oct. 15 <sup>th</sup> thru May 15 <sup>th</sup>
	maximum of 7 days, May 16 <sup>th</sup> thru Oct. 14 <sup>th</sup>

The 2018 fees are as follows:

- |  |          |
|--|----------|
| • Bridgehampton Parking District (BPD) Resident Permit | \$75.00  |
| • Southampton Town Resident (outside of BPD) Permit    | \$125.00 |
| • Non- Resident Permit                                 | \$300.00 |

The following documentation is required when applying:

- 1) Copy of your vehicle registration.
- 2) Copy of your driver's license.
- 3) For residents of the **Bridgehampton Parking District**: please also include a copy of your Southampton Town tax bill showing you are in the Bridgehampton Parking District.
- 4) If your driver's license does not reflect a Town of Southampton address, include a copy of your current tax bill.
- 5) Please make check payable to the Town of Southampton.
- 6) If renewing by mail, please provide a self-addressed, stamped envelope.

**Please note:** If you sell your car, you will need to remove and return the Long Term Parking sticker to the Southampton Town Clerk's office.

If you have any questions, please call (631) 287-5740. Permits will be processed as received and returned by mail.

Sincerely yours,

Sundy A. Schermeyer  
Southampton Town Clerk

# TOWN OF SOUTHAMPTON

## Main Office

116 HAMPTON ROAD  
SOUTHAMPTON, NY 11968

**Phone:** (631) 287-5740

**Fax:** (631) 283-5606



## OFFICE OF TOWN CLERK SUNDY A. SCHERMEYER

## Town Clerk Annex

**Phone:** (631) 723-2712

**Fax:** (631) 723-3080

## Website:

www.southamptontownny.gov

CP-403 (Rev. 11/17)

## 2018 Application for Long Term Parking

Bridgehampton Parking District \_\_\_\_\_ \$75.00  
Southampton Town Resident \_\_\_\_\_ \$125.00  
Non- Resident \_\_\_\_\_ \$300.00

### (PRO-RATED AFTER OCTOBER 1)

Bridgehampton Parking District \$ 18.75  
Southampton Town Resident \$ 31.25  
Non- Resident \$ 75.00

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### For Office Use Only

Permit#: \_\_\_\_\_

Date: \_\_\_\_\_

Cash/Check: \_\_\_\_\_

Initials: \_\_\_\_\_

In Person / Self-Addressed / Town Mail

Name \_\_\_\_\_

Street Address \_\_\_\_\_

Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Mailing Address \_\_\_\_\_

E-mail address (for renewal purposes) \_\_\_\_\_

(please print clearly)

Home Telephone # (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Business # (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

### Car Information:

License Plate # \_\_\_\_\_ State \_\_\_\_\_ Year \_\_\_\_\_

Make \_\_\_\_\_ Model \_\_\_\_\_ Color \_\_\_\_\_

I hereby certify that I reside at the address set forth above, that I am the owner of the motor vehicle herein described and that I make application for a permit to park such motor vehicle in the permitted long term parking. I agree that the Town of Southampton shall not be liable for any loss of or damage to the above described motor vehicle or its equipment occurring while such vehicle is parked ([Chapter 312-63](#)).

\_\_\_\_\_  
Signature of Applicant / Date

**THIS PERMIT IS NOT TRANSFERABLE.**

**THE ISSUANCE OF THE PERMIT SHALL NOT GUARANTEE THE PERMITEE A RESERVED SPACE.**

Long Term Parking will only be allowed at the following locations in designated spaces:

**Behind Candy Kitchen: year round –for up to 5 days.**

**Bridgehampton RR Station–Oct. 15 thru May 15 up to 14 days / May 16 thru Oct. 15-up to 7 days**